



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

JOSE GABRIEL M. ARANILLA

Owner

JG ARANILLA AUTO CARE CENTER

Lucena, City

Sir/Madam,

The attached Purchase Order No. 2025-10-0969 are already approved so **NOTICE** is given to **JG ARANILLA AUTO CARE CENTER** for the purchase of **Repair and Maintenance of Toyota Hi-Ace SGB 967** requested by **R. San Jose - GSO** with **PR No. 2025-09-2325** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : NOV 24 2025

Name of the Representative of the Bidder: **JG ARANILLA AUTO CARE CENTER**

Authorized Signature: